

## Academic Progression Policy

A student will be placed on academic probation if any of the following occurs:

- A cumulative GPA below 3.0
- A grade of B- or below in a required course
- A grade of B- or below in a clinical course or externship course.

The student will be notified by letter of his/her academic probation. Shortly after that, an academic review will be convened. The academic review will be attended by the student, department chairperson, faculty responsible for the grade/s in question, and the student's advisor. A time-limited plan of action for the student to improve her or his academic performance will be developed at that time, put in writing, signed by the advisor and the student, and placed in the student's academic file. The instructor of the course/s in question will determine if the student will have to repeat the course, and/or do additional course-related work/project/paper. This plan of action will be made at the discretion of the instructor of that course. The review committee will document the plan and set a date of the student and the committee to meet again and evaluate progress. It will be the responsibility of the student's advisor to convene the committee. The advisor will also enter any relevant notes in the student's KASA file.

A graduate student may repeat a course only once to achieve a passing grade, and may only repeat two required courses during his/her entire program of study. A student may be placed on probation only twice during enrollment in our program and must correct the deficiencies as specified in the plan of action. Failure to remediate the deficiency within the agreed-upon time may result in dismissal from the program. During the period of probation, the student must maintain a GPA of 3.0 or better, or s/he is subject to dismissal from the program.

Once the student has regained a GPA of 3.0, earned a grade of B or better in a repeated required course (or completed the additional

assignment to the instructor's satisfaction), met that course's KASA standards, and/or demonstrated satisfactory performance in a clinical course, s/he may petition to be reinstated in good academic standing.

Graduation is contingent upon the student being in good academic standing, meeting all KASA requirements, and completing required clinical hours and experience.